



दक्षिण पूर्व मध्य रेलवे
South East Central Railway
मंडल कार्यालय, Divisional Office,
कार्मिक विभाग, Personnel Department,
किंग्सवे, नागपुर, Kingsway, Nagpur-440001

Dated: As Signed

No. P/NGP/WEL/2025/05

To.
The All Branch Officers
SEC Railway Nagpur.

Sub: Grant of Technical/ Higher Education- Scholarship to the wards of staff from Staff Benefit Fund for the year 2025-26.
Ref: HQ Letter No P-HQ/Wel/350/CSBF/Scholarship/2025-26/125 dated 10.07.2025.

कृपया वर्ष 2025-26 के लिए सीएसबीएफ से Technical/ Higher Education के लिए एनजी रेलवे कर्मचारियों के बच्चों को Scholarship देने के संदर्भ में पीसीपीओ/बिलासपुर द्वारा दिनांक 10.07.2025 को प्रसारित पत्र की एक प्रति संलग्न है।

Enclosed please find herewith a copy of letter circulated by PCPO/BSP vide letter dated 10.07.2025 under reference for grant of Technical/ Higher Education- Scholarship to the wards of staff from Staff Benefit Fund for the year 2025-26.

पात्र कर्मचारियों के लिए आवेदन ऑन-लाइन मोड के साथ-साथ ऑफ-लाइन मोड के माध्यम से आमंत्रित किए जाते हैं। यह इस प्रकार लिंक के साथ उपलब्ध है:-

एसईसीआर. भारतीयरेलवे. gov.in > एसईसीआर विभाग/डिविजन-> डिविजन-> नागपुर-> कार्मिक-> कल्याण line mode. It is available with link as follows:-
seccr. indianrailway. gov.in > Dept/ Division of SECR-> Division-> Nagpur-> Personnel-> Welfare

उपरोक्त को ध्यान में रखते हुए आपसे अनुरोध है कि आप अपने नियंत्रण में काम करने वाले कर्मचारियों को संलग्न प्रारूप में आवेदन जमा करने और अग्रेषित अधिकारी/यूनिट द्वारा अग्रेषित करने की सलाह दें। मुख्यालय को आगे प्रस्तुत करने के लिए 08.08.2025 को या उससे पहले इस कार्यालय के कल्याण अनुभाग को भेजें।

In view of the above you are requested to advise staff working under your control to submit the applications in the enclosed format duly filled and forwarded by forwarding Officer/Unit. In charges to the Welfare Section of this office on or before 08.08.2025 for onward submission to HQ

Encl: As above

Digitally Signed by Susheel

Kumar Lakra

Date: 15-07-2025 12:37:30

Reason: Approved Personnel Officer

Copy to: 1) Ch.OS(G) for kind information to DRM and ADRM.

2) Dy.CPO/SECR/BSP for kind information please.

3) All committee members.

4) Ch.SWI (Co)/ NAG & All Sectional Ch. SWI/ SWI for wide publicity please.

5) DC/SECRM, DS/AISCSTREA and DS/SECROBCEA.

E-2022743

11-07-2024



दक्षिण पूर्व मध्य रेलवे

South East Central Railway

मुख्यालय, कार्मिक विभाग, प्रथम तल, महाप्रबंधक कार्यालय, बिलासपुर (छ. ग.)
 HEAD QUARTER, PERSONNEL DEPARTMENT, 1st FLOOR,
 GM's OFFICE, BILASPUR (C.G.) 495004

Date: 10/07/2025

P. HQ/Wel/250/CSBF/Scholarship/2025-26/125

AGM,
 CAO(CON)/BSP
 All PHODs/CHODs
 DRM/BSP, R. NGP
 CWMWRS/R, CWM/MIB/NGP
 Dy CMM/GSD/R
 SEC Railway

[Central Staff Benefit Fund Notification No.01/2025-26]

केन्द्रीय कर्मचारी हित निधि अधिसूचना क्र.01/2025-26

Sub:- Grant of Technical/Professional Education- Scholarship to the wards of staff from Staff Benefit Fund for the year 2025-26.

विषय:- वर्ष 2025-26 में केन्द्रीय कर्मचारी हित निधि से अराजपत्रित रेल कर्मचारियों के बच्चों को तकनीकी/व्यावसायिक छात्रवृत्ति प्रदान करने हेतु।

Application are invited from Non-Gazetted staff of SECR under your control, to consider/grant of Technical/Professional Education Scholarships from SBF under the following Heads as detailed below:-

संगलग्न पत्र में द.पू.म. रेलवे में कार्यरत अराजपत्रित कर्मचारियों से तकनीकी/व्यावसायिक शिक्षा प्राप्त कर रहे बच्चों को छात्रवृत्ति प्रदान करने हेतु आवेदन पत्र आमंत्रित किए जाते हैं।

Technical/Professional Education Scholarships:-

तकनीकी/व्यावसायिक शिक्षा छात्रवृत्ति:-

- Scholarship for Higher Technical/Professional education for wards of staff who are in "Level -4 of (7th CPC) GP Rs.2400/- & above for all Non Gazetted Railway employees".
- सभी अराजपत्रित रेलवे कर्मचारियों के लिए (7वें वेतन आयोग) के लेवल-4 2400 GP और उससे ऊपर के कर्मचारियों के बच्चों के लिए उच्च तकनीकी/व्यावसायिक शिक्षा छात्रवृत्ति हेतु।
- Scholarship for Higher Technical/Professional education of "Female" children/wards of staff who are in level -4(7वें वेतन आयोग) up to GP Rs.2400/-.
- लेवल-4 2400 GP तक (7वें वेतन आयोग) में आने वाले कर्मचारियों के "महिला" बच्चों/आश्रितों की उच्च तकनीकी/व्यावसायिक शिक्षा के लिए छात्रवृत्ति।
- Scholarship for Higher Technical/Professional education of "male" children of staff in grade pay up to level-4/-(7th PC) up to GP Rs. 2400/-.
- लेवल-4 2400 GP तक (7वें वेतन आयोग) में आने वाले कर्मचारियों के "पुरुष" बच्चों/आश्रितों की उच्च तकनीकी/व्यावसायिक शिक्षा के लिए छात्रवृत्ति।

Eligibility for Scholarship:-

- Technical/Professional Education means Science course leading to a Degree in Computer (MCA), MBA or a degree or diploma in medical science. Veterinary Science, Computer Science & various branches of the Engineering including Agriculture Engineering and Management Course conducted by the recognized institutes/university.
- तकनीकी/व्यावसायिक शिक्षा का अर्थ है कंप्यूटर में डिग्री (एमसीए), एमबीए या चिकित्सा विज्ञान में डिग्री या डिप्लोमा प्रदान करने वाला विज्ञान पाठ्यक्रम। पशु चिकित्सा विज्ञान, कंप्यूटर विज्ञान और कृषि इंजीनियरिंग सहित इंजीनियरिंग की विभिन्न शाखाएँ और मान्यता प्राप्त संस्थानों/विश्वविद्यालयों द्वारा संचालित प्रबंधन पाठ्यक्रम।
- Minimum duration of such course should be 04 (FOUR) years for degree and 03(Three) years for diploma of regular duration. However, BHMS & Hotel Management Technology, minimum 03 years Degree in conducted from recognized Institutions.

A certificate from Principal/Head of the institution should be attached as per prescribed proforma.

Handwritten signature
 10/07

(xiii) आवेदन के साथ अपने बच्चे की पिछली परीक्षा उत्तीर्ण/अनुत्तीर्ण का आवश्यक प्रमाण पत्र प्रस्तुत करना होगा। यदि उन किसी सेमेस्टर/वर्ष में अनुत्तीर्ण होता है या किसी अन्य कॉलेज/संस्थान में पुनः प्रवेश लेता है, तो इसका उल्लेख आवेदन पर में क्रमांक 8(क), (ख) एवं (ग) में किया जाना चाहिए।

(xiv) Divisions/Units are not required to send individual applications to HQ's office. They should send only consolidated statement of all eligible applicants (sorted out in ascending order of pay i.e. lowest pay to highest pay in separate sheets) in the following format duly signed by the Chairmen Division/WS CSBF Committees and Sr.DPO/Dy.CPO/AWPO concerned.

(xv) प्रभाग/इकाइयों को मुख्यालय कार्यालय को व्यक्तिगत आवेदन भेजने की आवश्यकता नहीं है। उन्हें सभी पात्र आवेदकों का केवल समेकित विवरण (वेतन के आरोही क्रम में क्रमबद्ध, अर्थात् न्यूनतम वेतन से उच्चतम वेतन तक, अलग-अलग शीटों में) निम्नलिखित प्रारूप में प्रभाग/इकाइयों की एकाधिकारी समितियों के अध्यक्षों और संबंधित वरिष्ठ सीपीओ एवं सीपीओ/एडब्ल्यूपीओ द्वारा विधिवत हस्ताक्षरित भेजना होगा।

Sl. No.	Name of the employee	PF No.	Designation	Grade Pay (as per 6th CPC)	Working under /Dept/ office	Division/ Unit	Name of the Student ward	Course of study
1	2	3	4	5	6	7	8	9

Before recommending the name of CSBF, it is the responsibility of Sr.DPO's/Dy.CPO(CON)/AWPO's/APO Division/WS/Office to verify the authority/eligibility criteria /claims/Vouchers/Certificates and satisfy themselves in all aspect with regards to eligibility and genuineness of staff for such assistance from CSBF.

The grants /payment under Technical/Professional education Heads from ZCSBF are Subject to availability of fund and at the discretion /decision of CSBF committee, which is final. Hence it is clearly mentioned in the notification that mere submission of the applications for assistance from SBF does not post-facto entitles staff to be considered for such assistance and get sanctioned with such.

Sr.DPOs/Dy.CPO/AWPO are requested to send the soft copy of the consolidated statement also in MS-Excel to HQ office i.e. APO(HQ)/BSP, in CD/Pen- drive. the consolidated statement of application after scrutiny (as per notification) should reach to this Office on or before 08.08.2025 positively.

संश्लिष्ट डाटाबेस/सीपीओ/एडब्ल्यूपीओ से अनुरोध है कि वे समेकित विवरण की सॉफ्ट कॉपी (एमएस-एक्सेल में) मुख्यालय कार्यालय यानी APO(HQ)/BSP को सीडी/पेन-ड्राइव में भेजे। आवेदन का समेकित विवरण (अपेक्षा के अनुसार) जांच के बाद निश्चित रूप से 08.08.2025 को या उससे पहले इस कार्यालय को भेजे।

Applicant should submit their applications on or before 01.08.2025 to their respective HQ. Last Day only in prescribed format with all necessary enclosures (Bonafied certificate & fee receipt of year 2025-26 and current month salary slip of employee) only. Application received after 01.08.2025 will not be entertained under any circumstances. The details of application is available in website address <http://www.secr.indianrailways.gov.in> [Homepage>Department >Headquarter > Personnel>Activities & Achievements.]

Encl. Proforma of application. (Annexure-A)

(Raghvendra Singh)

Assistant Personnel Officer(HQ)
for Principal Chief Personnel Officer

Copy forwarded for information and necessary action for wide publicity among the staff to :-

1. Sr.DPO/BSP, NGP & R, Sr.DFM/BSP, NGP.
2. APO(CON)/BSP, AWPO/WRS/R, AWPO/MIB/NGP.
3. GS/SECRMC, ZS AISCSTREA/BSP SECROBCEA/BSP
4. All concerned, Notice Board

for Principal Chief Personnel Officer

Notification - 01/2025-26

S.E.C. Railway

(Annexure-A)
(Last date-01.08.2025)

Sr.DPO/BSP,NGP, R, APO(GSD)/R
APO(CON)/BSP,
AWPO (WRS)/R,AWPO(MIB)/NGP
South East Central Railway

Sub: - Application for Technical/Professional Education Scholarship from
Staff Benefit Fund for the year 2025-26.

1	Name of Employee	
2	Designation	
3	Pay level 7 th CPC)	
4	Working under/Department/Divn	
5	PF No.	
6	Aadhar No.	
7	Bill Unit	
8	Mobile No.	

Details of Technical/Professional course of ward:-

1	Name of student	
2	Relation with employee	
3	Name of collage/Institute, presently studying	
4	Name of Course of study (Enclosed bonafide certificate for the year 2025-26 issued by Principle/Head of Institute)	
5	Duration of the course (Year/Semester)	
6	Last Examination passed	
7	Expenditure incurred for present studies (enclosed self attested fee receipts)	
8	(a) Name of Collage/Institute studies earlier(if any) (b) Duration of Course (year/semester),if applicable (c) Reason for leaving earlier collage/Institute)if applicable).	

Declaration:-

" I hereby declare that the particulars given above are correct and I shall be
liable to disciplinary action if any of them is found incorrect even after getting award and
then amount received shall be also be refunded/Date: recovered from my salary etc, and
shall be liable for D&A action.

(Your faithfully)

Date:

Place:

Signature of the applicant

Forwarded to the chairman, Secretary- Divisional/Workshop CSBF Committee
and Secretary/CSBF Committee/HQr's office, S.E.C. Railway.

Signature of forwarding officer with date

Office seal/Stamp
